



Board of Directors Meeting Minutes

August 26, 2024, 6:30 p.m.

62 Plaza Drive Highlands Ranch, CO 80129

Zoom Link: <https://us02web.zoom.us/j/89500393018>

Telephone: 346-248-7799

Webinar ID: 843 3508 4145

Call to Order

Regular Meeting

Centennial Water and Sanitation District Board of Directors met for a regular meeting in person and via Zoom on August 26, 2024, at 6:30 p.m.

Roll Call

Upon the call of the roll, the following were present.

Board Members: Tammy Essmeier, Terry Nolan, SJ Light, and Frank McNulty

Excused Absence:

Frank Johns

A quorum was declared.

Staff present:

Sam Calkins (via Zoom)

Peter Bong (via Zoom)

Jon Klassen (via Zoom)

Ryan Edwards

Zach Cartaya

Lauren Appleby (via Zoom)

Nic George

Bobbie Lavoie

Austin Long (via Zoom)

Amy Dublin (via Zoom)

Nick Marusin (via Zoom)

Rick McCloud

Stacy Smith

Others present:

Tim Flynn – Ireland Stapleton Pryor & Pascoe, PC

Austin Gais – PFM Asset Management LLC

Reaffirmation of Disclosures

- No changes

Introductory Comments

- Board Members

No comments from the board.

- General Manager

Finance Director Zach Cartaya reminded the board about the joint board meeting with the Highlands Ranch Metro District scheduled for October 29th at 5:30 p.m.

Public Comments/Questions

- No public in attendance.

Presentations

- Quarterly Investment Update – PFM Asset Management LLC

Discussion Items

- No Items

Approval of Minutes

- CWSD Study Session Minutes July 23, 2024
- CWSD Board Meeting Minutes July 29, 2024

Board member McNulty moved that the board approve the minutes from July 23, 2024 Study Session Meeting, and July 29, 2024 Board Meeting as submitted. Board member Light seconded the motion. The vote was as follows:

Ayes: Board Members Essmeier, Nolan, Light, and McNulty

Nays: None

The motion carried.

Approval of Business Agenda

Board member Nolan moved that the board approve the business agenda. Board member Essmeier seconded the motion. The vote was as follows:

Ayes: Board Members Essmeier, Nolan, Light, and McNulty

Nays: None

The motion carried.

Consent Items

CWSD 139

Adopt Resolution 24-139 with the following actions:

- Ratification of Change Order #5 of the Water Treatment Plant – Phase 1A Project to Garney Companies, Inc. in the amount of \$45,145 for scope modifications.
- Ratification of Change Order #6 of the Water Treatment Plant – Phase 1A Project to Garney Companies, Inc. for a credit in the amount of \$(191,900.24) for scope modifications.
- Authorization for release of retainage held pursuant to the terms of the contract with Garney Companies, Inc. for the Water Treatment Plant – Phase 1A Project, subject to publication of a Notice of Final Settlement.

CWSD 140

Adopt Resolution 24-140 to receive and file 2023 Audited Financial Statements.

CWSD 141

Ratify July 2024 cash and investment transactions (including expenditures).

Board member Light moved that the board approve consent business items CWSD 139, 140, and 141, inclusive. Board member McNulty seconded the motion. The vote was as follows:

Ayes: Board Members Essmeier, Nolan, Light, McNulty

Nays: None

The motion carried.

General Business

- No Items

Executive Session

At approximately 7:06 p.m., board member McNulty moved that the board go into executive session pursuant to Section 24-6-402(4)(b), C.R.S. for: (i) the purpose of obtaining legal advice regarding potential arrangements with other water providers for evaluation, acquisition and development of water rights and water projects; and (ii) the purpose of obtaining legal advice regarding a 2009 Water Lease between the District and THF Prairie Center Development.

Board Member Nolan seconded the motion.

The motion carried and the Board went into Executive Session at approximately 7:06 p.m. The Executive Session regarding potential arrangements with other water providers for evaluation, acquisition and development of water rights and water projects was not recorded because it constituted a privileged attorney client communication, and legal counsel's signed statement is attached to the original of these minutes. Those persons present during this Executive Session were Board Members Essmeier, Nolan, Light, and McNulty, General Legal Counsel, Timothy J. Flynn, Water Rights Legal Counsel, Fritz Holleman via Zoom, General Manager, Sam Calkins via Zoom, Director of Public Works, Ryan Edwards, Director of Finance, Zach Cartaya, Water Resources Manager, Rick McCloud, Water and Wastewater Superintendent, Nic George, Office Manager, Bobbi Lavoie, and Executive Assistant, Stacy Smith.

The Executive Session regarding a 2009 Water Lease between the District and THF Prairie Center Development was not recorded because it constituted a privileged attorney client communication, and legal counsel's signed statement is attached to the original of these minutes. Those persons present during this Executive Session were Board Members Essmeier, Nolan, Light, and McNulty, General Legal Counsel, Timothy J. Flynn, Water Rights Legal Counsel, Fritz Holleman via Zoom, General Manager, Sam Calkins via Zoom, Director of Public Works, Ryan Edwards, Director of Finance, Zach Cartaya, Water Resources Manager, Rick McCloud, Water and Wastewater Superintendent, Nic George, Office Manager, Bobbi Lavoie, and Executive Assistant, Stacy Smith.

The Executive Session was adjourned at approximately 7:50 p.m., at which time the Board returned to open public meeting.

Adjourn

The meeting was adjourned at approximately 7:51 p.m.



CENTENNIAL
WATER AND SANITATION DISTRICT

August 26, 2024
7:06 p.m. Executive Session

At the above referenced date and time, the Centennial Water and Sanitation District Board of Directors went into Executive Session for the purpose of obtaining legal advice pursuant to Section 24-6-402(4)(b) C.R.S. regarding potential arrangements with other water providers for the evaluation, acquisition and development of water rights and water projects and pursuant to Section 24-6-402(4)(b) C.R.S. regarding a 2009 Water Lease between the District and THF Prairie Center Development.

By signing this statement, I attest that I was present during the Executive Session and the Executive Session constituted a privileged attorney client communication and for that reason the session was not electronically recorded.

/s/ Timothy J. Flynn
Legal Counsel