



CENTENNIAL
WATER AND SANITATION DISTRICT

Board of Directors Study Session Minutes

August 20, 2024, 7:30 a.m.

62 Plaza Drive, Highlands Ranch, CO 80129

Zoom Link: <https://us02web.zoom.us/j/87435404673>

Telephone: 346-248-7799

Webinar ID: 874 3540 4673

Attendees:

Tammy Essmeier
Terry Nolan
Frank Johns
Frank McNulty

Staff:

Sam Calkins
Peter Bong
Kristi Robinson
Ryan Edwards
Lauren Appleby
Kari Larese
Jon Klassen
Jeremie Lewis

Zach Cartaya
Rick McLoud
Paige McFarland
Bobbi Lavoie
Stacy Smith
Austin Long
Amy Dublin

Others present:

Tim Flynn – Ireland Stapleton Pryor & Pascoe, PC
Renee Anderson – Highlands Ranch Metro District Board Member

Introductory Comments

- Board Members
Board member Johns attended Thirsty Thursday at Max Taps and commended Paige, Kari and Lauren for their great work. He also encouraged others to attend the next one scheduled in October.
- General Manager
General manager Calkins informed everyone that the district is moving to a new website platform effective January 2nd which will support accessibility. The SDA conference begins September 10th through September 12th with board member Nolan confirmed to attend. The district has some extra rooms reserved for board members that would like to attend. Ryan Edwards will also be in attendance. The Rocky Mountain Water conference is next week with six staff from Operations attending along with board member Johns. The next CEC meeting is September 9th located at the HOB beginning at 5:30 p.m. which will be the last regular meeting with a dinner scheduled in December. The board-to-board meeting is scheduled ahead of the Metro District board meeting on October 29th at 5:30 p.m. to discuss budget and wage increases.

Presentations

- 2025 Elections – Sam Calkins & Kari Larese

Board member McNulty suggested that we continue with a polling place election and use the communication tools we have such as billing inserts. He also would like the district to track the progress of our new communication plans to determine if our changes are working and if the district needs to spend money on these changes moving forward, specifically regarding social media and the January post card.

Board member Nolan would like us to look at doing a joint postcard with The Metro District to save cost.

Discussion Items

- Lobbyist Representation

Board member McNulty does not have a particular decision on whether to keep the monitoring internal or outsource it to a contract lobbyist, however if the district is going to take a position, then the board takes the position and that those public decisions remain with the board.

Board member Essmeier shared that in her discussions with board member Light she was against a lobbyist and feels like it can be done in house, and it was not fiscally responsible. Board member Essmeier stated she is not clear on the advantages of hiring a lobbyist. She also mentioned we have representation from South Metro Water Supply Authority and suggests we leverage that more.

Board member Johns states that most of what impacts us is commissions and that we have internal staff active in those things and anything relating to wastewater discharge permits are all handled by the Water Quality Control Commission along with regulations. He is not sure how much impacts us.

General Manager Calkins will reach out to other districts to gather additional information.

Planning and Engineering Items

CWSD 139 – Consent

Adopt Resolution 24-139 with the following actions:

- Ratification of Change Order #5 of the Water Treatment Plant – Phase 1A Project to Garney Companies, Inc. in the amount of \$45,145 for scope modifications.
- Ratification of Change Order #6 of the Water Treatment Plant – Phase 1A Project to Garney Companies, Inc. for a credit in the amount of \$(191,900.24) for scope modifications.
- Authorization for release of retainage held pursuant to the terms of the contract with Garney Companies, Inc. for the Water Treatment Plant – Phase 1A, subject to publication of a Notice of Final Settlement.

Operations

- No Items

Finance and Administration Items

CWSD 140 - Consent

Adopt Resolution 24-140 to receive and file 2023 Audited Financial Statements.

Water Resources and Conservation

- No Items

Routine Approvals

CWSD 141 - Consent

Ratify July 2024 cash and investment transactions (including expenditures).

Adjourn