



Board of Directors Study Session Minutes May 14, 2024, 7:30 a.m.

62 Plaza Drive | Highlands Ranch, CO 80129

Zoom Link: <https://us02web.zoom.us/j/83867654643>

Telephone: 346-248-7799

Webinar ID: 838 6765 4643

Attendees:

Tammy Essmeier
Terry Nolan
SJ Light
Frank Johns

Staff:

Sam Calkins	Bobbi Lavoie
Peter Bong	Austin Long
Kristi Robinson	Paige McFarland
Kari Larese	Stacy Smith
Rick McLoud	Nick Marusin
Jon Klassen	Nic George
Ryan Edwards	Amy Dublin
Zach Cartaya	
Jeremie Lewis	
Julie Tinetti	

Others present:

Tim Flynn – Collins Cole Flynn Winn & Ulmer, PLLC
Renee Anderson – Highlands Ranch Metro District Board Member

Introductory Comments

- Board Members
Board member Nolan commended the billing staff for their great customer service.
Board member Johns shared that there is a Douglas County Water Commission meeting next week to discuss groundwater and water plans.
- General Manager
General manager Calkins informed the board that the employee annual picnic has been rescheduled to May 21st. Also, shared that we are involved with supporting HRCA's demonstration and turf replacement program at the Westridge Rec Center.

Presentations

- Legislative Update – Julie Tinetti and Rick McLoud
- ASR Update – Peter Bong
Board member Essmeier would like us to consider whether or not we will go public with our research because this will impact the decision made on funding.

Discussion Items

- No Items

Planning and Engineering Items

CWSD 124 - Consent

Adopt Resolution 24-124 Ratification of Change Order #1 in the amount of \$9,421, Ratification of Change Order #2 in the amount of \$4,720, and Ratification of Change Order #3 for a credit in the amount of \$(40,000) with Glacier Construction Co. for the Well A-1R Project. Authorization for release of retainage held pursuant to the terms of the contract with Glacier Construction Co. for the Well A-1R Project, subject publication of a Notice of Final Settlement.

CWSD 125 – Consent

Adopt Resolution 24-125 Ratification of Change Order #1 for a credit in the amount of \$(4,993), Ratification of Change Order #2 in the amount of \$3,653, and Ratification of Change Order #3 for a credit in the amount of \$(50,000) with Glacier Construction Co. for the Well D-20A Project. Authorization for release of retainage held pursuant to the terms of the contract with Glacier Construction Co. for the Well D-20A Project, subject to the publication of a Notice of Final Settlement.

Finance and Administration Items

CWSD 126 - General

Adopt Resolution 24-126 authorizing creation of a position for Human Resources Director in lieu of Human Resources Manager.

CWSD 127 – Consent

Adopt Resolution 24-127 approving the new Digital Accessibility Policy and designate an Accessibility Officer required to meet HB 21-1110.

Operations

- No Items

Water Resources and Conservation

- No Items

Routine Approvals

CWSD 128 - Consent

Ratify April 2024 cash and investment transactions (including expenditures).

Adjourn